



APPLICATION FOR MAINTENANCE & CARETAKING POSITION LETHBRIDGE SCHOOL DISTRICT NO. 51

PERSONAL DATA

Name: _____
Surname Given Name & Middle Initial

Current Address: _____
Street Address or P.O. Box City Postal Code

Home Phone: _____ Work Preferred or Position Applied for: _____

Alternate/Business Phone: _____ Full-time Part Time Substitute List

Are you legally eligible to work in Canada? Yes No

Do you have any relatives employed by Lethbridge School District No. 51? Yes No

Are you prepared to work shift work? Yes No

Have you ever been convicted of a criminal offence for which a pardon has not been granted? Yes No

Have you ever worked for Lethbridge School District No. 51 before? Yes No If yes, when? _____

How were you referred to Lethbridge School District No. 51? _____

EDUCATION (Confirmation of education may be requested.)

	Name of Program/Course	Highest Grade or Level Completed	Dates Attended		List type of Degree, Diploma or Certificate
			From	To	
High School					
Technical					
College					
University					

*Please provide a copy of certificates.

TRAINING/ EXPERIENCE

Do you have a 5th Class Power Engineering Ticket? Yes No Certificate Number _____

Do you have a valid driver's license? Yes No State Class 1 2 3 4 5

Do you hold any trade papers? Yes No Specify _____

Do you hold a valid WHMIS/TDG certificate? Yes No Number _____

Can you be bonded should it be required? Yes No If no, why not? _____

Do you have a valid First Aid certificate? Yes No If yes, when does it expire? _____

Do you hold a valid Building Operator A or B ticket? Yes No Type _____ Number _____

EMPLOYMENT EXPERIENCE (Start with Most Recent)

1. Name and Address of Employer: _____

Type of Business: _____ Name of Supervisor: _____

Phone # _____

Position/Job Title	Functions/Responsibilities	Period of Employment	
		From	To

Reason for Leaving: _____

2. Name and Address of Employer: _____

Type of Business: _____ Name of Supervisor: _____

Phone # _____

Position/Job Title	Functions/Responsibilities	Period of Employment	
		From	To

Reason for Leaving: _____

REFERENCES (Please provide two references)

Name & Position	Complete Mailing Address (Street, City & Postal Code)	Telephone Number

I hereby authorize Lethbridge School District No. 51 to conduct a personal investigation in connection with my application for employment. I further understand that confidential reference reports obtained in connection with my application will not be made available to me.

Signature_____
Date**APPLICANT'S DECLARATION**

I hereby declare that the foregoing, or attached information is true and complete to the best of my knowledge. I understand that a false statement or significant omission may disqualify me from employment, or be considered cause for dismissal.

A current criminal records check and child interventions check at the applicants' expense are required from all new employees.

Have you attached additional information? Yes No

Signature_____
Date

The information on this application form is being collected in accordance with the Freedom of Information and Protection of Privacy Act and under the authority of the Alberta School Act and Lethbridge School District No. 51 policy. It will be used to determine whether an applicant is qualified for appointment to a position or positions in the Lethbridge School District No. 51 and to manage the School District's human resources program. If you have any questions about the collection of this information, contact the Office of the Director of Human Resources, 433 15th Street South, Lethbridge, Alberta T1J 2Z5, phone 380-5297, fax 320-5706.